



The Corporation of The Township of Bonfield

AGENDA FOR SPECIAL MEETING OF CORPORATE SERVICES COMMITTEE TO BE HELD

May 22, 2024 AT 7:00 P.M.

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Disclosure of Pecuniary Interest and General Nature Thereof**
- 4. Adoption of Previous Minutes**
 - a. Corporate Services Committee Meeting: May 22, 2024
- 5. Presentations and Delegations – none**
- 6. Staff Reports**
 - a. Committee Final Review of draft of 2024 Budget
 - b. Report from Public Works Manager regarding equipment purchases
- 7. Resolutions to be Considered for Adoptions**
- 8. Correspondence- None**
- 9. Adjournment**



THE CORPORATION OF THE TOWNSHIP OF BONFIELD
CORPORATE SERVICES COMMITTEE MEETING
May 2, 2024 @ 7:pm

MINUTES

ATTENDANCE: Chair Dan MacInnis Donna Clark
Steve Featherstone Jason Corbett

EXCUSED ABSENCE: Narry Paquette

STAFF PRESENT: Nicky Kunkel, CAO Clerk-Treasurer; Ann Carr, Planning Administrator

No. 1

Moved by: Jason Corbett

Seconded by: Steve Featherstone

THAT the Corporate Services Committee Meeting be opened at 7:00 p.m.

Carried

No. 2

Moved by: Donna Clark

Seconded by: Jason Corbett

THAT the agenda for the Corporate Services Committee Meeting for May 2, 2024 be approved as circulated.

Carried

No. 3

Moved by: Steve Featherstone

Seconded by: Donna Clark

THAT the minutes of the Corporate Services Committee meeting held April 11, 2024 be adopted as circulated.

Carried

The Committee reviewed policies from other municipalities along with brainstorming their ideas and thoughts on regulations for short term rentals and trailers being permitted within the community. The notes and conclusions from this session are attached and will be the basis of creating a draft bylaw for each matter. The bylaws will be drafted for first and second reading in June of 2024 with final approval for the end of June 2024. Once the draft bylaws have been read by Council the public can submit to be a delegation at the next council meeting to review and comment on the draft regulations.

No. 4

Moved by: Steve Featherstone

Seconded by: Jason Corbett

THAT this meeting be adjourned at 9:58 p.m.

Carried

Chair

Secretary

Discussion Notes from Corporate Services Meeting
May 02, 2024

Trailers and Recreational Vehicles

Fees

Fees: \$600.00 per calendar year Jan.01 to Dec. 31
Special Occasions Permit \$10.00 per trailer per event up to 14 days per calendar year.

Responsible Ownership

Septic/Grey Water -permit Class 1 Sewage System at back of property
Property Standards
Administrative Monetary Penalty System
Cannot be a short-term rental
Owner Authorization if trailer is not the landowners
20 bag limits for landfill

Maintain Character of the Neighbourhood

Will only be permitted in the rural zone and not within a plan of subdivision.
No "grandfathering"
30-meter front yard setback (from road)
1 accessory building permitted 10' x 16' no hydro no plumbing as per the building code
A trailer located on a parcel with a dwelling will be permitted for 120 days without a permit
No licence for a trailer with on vacant land with a valid building permit 12 months
Able to store trailer on the property with the licence
Decks cannot be attached to the trailer and must meet the requirements of the building code. No
deck shall be permitted longer than the trailer and not wider than 5'.
1 trailer per parcel
Not a permanent dwelling can only be occupied from May 01 to December 15.

Health and Safety

Declaration to be signed with the application
Cannot contravene building code
Fire and CO2 alarms
All permit requirements for electrical, building code, North Bay Mattawa Conservation Authority
are still required when needed.

Enforcement Plan

First Offence-Educate-14 days to remedy
Second Offence- Administrative Monetary Penalty -7 days to remedy
Third Offence- Administrative Monetary Penalty-immediate suspension of Licence-2 yrs.

Education Process- By-law in full force by September 01st, 2024

Discussion Notes from Corporate Services Meeting
May 02, 2024

Short Term Rentals

Fees

2024- \$750.00

Annual Licence-\$1500.00 thereafter

Municipal Accommodation Tax 3%

Responsible Ownership

Responsible Person-45-minute response-phone number, email address posted on Township Website/CGIS, and declaration signed.

Owner will be responsible for their tenants

Registry of Visitors to be provided in 2025 and beyond and required for re-licencing.

Consecutive days per stay is limited to 28 days

Code of Conduct-Expectations of the Owner and the Visitor

Information Packages to be provided indicating By-laws, Landfill Information, Fire Rating etc.

Maintain Character of Neighbourhood

Must be an occupiable dwelling.

Limit total licences to 50 per year and create waiting list. Council to revisit this limitation when it is better understood how many licences are being requested.

Hosted STR can apply for licence first- 14-day window

Not hosted STR is able to apply for licence after the 14-day window has closed for the above.

A corporation will be permitted to apply thirdly after the 14-day window is closed for not hosted STR and a corporation shall only have 1 STR in the Township.

2 people per bedroom for occupancy up to 10 people. Children under 2 are not counted.

A pull-out couch will account for 2 people.

STR can only be occupied/rented for 150 days per calendar year

Property can only be used as a dwelling, cannot be for weddings, business transactions, etc.

Health and Safety

Occupiable Dwelling

Building Code Compliant

Fire Prevention including Escape Plan -Water Access Only STR must provide a boat.

Site Plans of the exterior and interior of the STR indicating bedrooms, fire/CO2 alarms, extinguishers etc.

5 million liability insurance

Documents to have ready upon inspection: any permits for building code, septic pump out receipts, water test 1 per year.

Enforcement Plan

First Offence-Educate-14 days to remedy

Second Offence- Administrative Monetary Penalty -7 days to remedy

Third Offence- Administrative Monetary Penalty-immediate suspension of Licence-2 yrs.

The Corporation of the Township of Bonfield 2024 Operating Budget

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2022 Budget	2023 Budget	2024 Budget	\$ Increase (Decrease)	%Increase (Decrease)
Revenues									
Supplementaries, Ontario/Municipal									
PIL, CPRail	\$21,112	\$10,609	\$26,871	\$48,856	\$25,000	\$35,000	\$40,500	\$5,500	13.6%
Financial Revenues	\$73,859	\$67,934	\$38,337	\$89,018	\$63,000	\$103,840	\$73,100	-\$30,740	-42.1%
Grants and Revenues	\$759,016	\$773,834	\$742,307	\$668,301	\$712,200	\$691,300	\$691,300	\$0	0.0%
Transfers from Reserves	\$75,000		\$0	\$79,968	\$79,968	\$75,000	\$65,000	-\$10,000	-15.4%
General Government	\$928,987	\$852,377	\$807,515	\$886,143	\$880,168	\$905,140	\$869,900	-\$35,240	-4.1%
Fire Department	31728	\$29,923	\$25,649	\$16,100	\$14,775	\$11,100	\$13,600	\$2,500	18.4%
Emergency Management	0	\$95	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
Building Department	12,122	\$23,501	\$33,530	\$62,828	\$30,000	\$51,200	\$58,000	\$6,800	11.7%
Animal Control	9	\$0	\$40	\$0	\$0	\$0	\$500	\$500	100.0%
Policing	6,683	\$7,395	\$6,380	\$7,836	\$4,000	\$8,200	\$7,500	-\$700	-9.3%
Public Works	20,856	\$18,228	\$13,482	\$69,334	\$63,900	\$73,350	\$49,500	-\$23,850	-48.2%
Transfer From Reserves- Gas Increases							\$0	\$0	0.0%
Cemetery	1,565	2910	\$3,625	\$1,080	\$3,950	\$1,900	\$2,200	\$300	13.6%
Environmental Services	13,866	\$33,815	\$66,373	\$62,436	\$42,000	\$52,000	\$156,000	\$104,000	66.7%
Parks and Recreation	4,981	\$10,189	\$6,569	\$10,694	\$2,000	\$12,600	\$27,700	\$15,100	54.5%
Library	6,003	\$6,316	\$527	\$6,991	\$6,491	\$6,311	\$12,356	\$6,045	48.9%
Planning and Development	4,968	\$8,900	\$20,335	\$8,330	\$11,500	\$11,500	\$13,400	\$1,900	14.2%
Economic Development	0	\$7,115	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
Medical Centre Revenue						\$117,399	\$196,338	\$78,939	40.2%
Total Revenues	\$1,031,768	\$1,000,764	\$984,025	\$1,131,772	\$1,058,784	\$1,250,700	\$1,406,994	\$156,294	11.1%
Expenses, Levies & Requisitions									
Departmental Expenses									
General Government	1,106,232	\$799,394	\$1,023,351	\$874,259	\$1,000,888	\$1,058,275	\$1,167,501	\$109,226	9.4%
Fire Department	167,916	\$162,551	\$203,178	\$191,943	\$192,050	\$235,570	\$251,936	\$16,366	6.5%
Emergency Management	14,967	\$17,330	\$13,679	\$21,745	\$18,500	\$44,080	\$44,720	\$640	1.4%
Building Department	50,336	\$35,975	\$35,016	\$62,828	\$62,220	\$128,350	\$121,695	-\$6,655	-5.5%
Animal Control	13,496	\$13,143	\$12,370	\$14,203	\$14,375	\$14,500	\$14,575	\$75	0.5%
Policing	345,987	\$344,002	\$351,397	\$326,289	\$333,384	\$15,090	\$16,530	\$1,440	8.7%
Public Works	977,248	\$1,342,863	\$1,311,114	\$1,285,381	\$1,469,550	\$1,603,142	\$1,686,936	\$83,794	5.0%
Cemetery	2,519	\$589	\$800	\$1,830	\$4,750	\$4,500	\$2,700	-\$1,800	-66.7%
Environmental Services	65,059	\$34,777	\$52,066	\$83,597	\$59,048	\$91,696	\$104,795	\$13,099	12.5%
Parks and Recreation	53,305	\$56,639	\$56,597	\$66,722	\$81,930	\$87,030	\$76,750	-\$10,280	-13.4%
Library	88,059	\$87,156	\$89,225	\$90,477	\$97,056	\$94,383	\$103,795	\$9,412	9.1%
Planning and Development	11,940	\$13,263	\$13,191	\$21,690	\$24,700	\$30,400	\$39,190	\$8,790	22.4%
Economic Development	1,000	\$814	\$407	\$407	\$1,000	\$500	\$0	-\$500	0.0%
Medical Centre						\$150,250	\$237,651		
Total Departmental Expenses	\$2,898,064	\$2,908,496	\$3,162,391	\$3,041,371	\$3,359,451	\$3,557,766	\$3,868,774	\$311,008	8.0%
Levies and Requisitions									
MPAC	43184	\$43,520	\$43,040	\$42,908	\$42,908	\$43,000	\$43,372	\$372	0.9%
NBMCA	28182	\$29,352	\$30,476	\$31,015	\$31,015	\$33,740	\$33,740	\$0	0.0%
Health Un it	68159	\$65,804	\$65,805	\$67,966	\$67,966	\$68,053	\$70,096	\$2,043	2.9%
DNSSAB	492922	\$523,295	\$535,164	\$557,782	\$557,782	\$577,956	\$598,932	\$20,976	3.5%
Casselholme	97055	\$102,777	\$108,636	\$110,770	\$110,770	\$107,633	\$108,500	\$867	0.8%
Casselholme Capital Levy Reserve			\$0	\$30,000	\$30,000	\$60,000	\$90,000	\$30,000	33.3%
Ontario Provincial Police						\$320,000	\$332,842		
Mattawa Hospital Physican Recruitment							\$1,200	\$1,200	
Medical Centre (Net of Revenues)	3939	\$1	\$26,829	\$13,088	\$21,145				0.0%
Total Levies and Requisitions	\$733,441	\$764,749	\$809,950	\$853,529	\$861,586	\$1,210,382	\$1,278,682	\$68,300	5.3%
Total Expenses, Levies & Requisitions	\$3,631,505	\$3,673,245	\$3,972,341	\$3,894,900	\$4,221,037	\$4,768,148	\$5,147,456	\$379,308	7.4%
To be raised from Tax Levy	\$2,724,621	\$2,748,111	\$2,962,905	\$3,162,253	\$3,162,253	\$3,517,448	\$3,740,462	\$223,014	6.0%

*see note 4

NOTES

1 Each 1% increase in tax levy generates \$31,623 in tax revenue

Total Annual Expenses Increase of 7.4%

Net tax rate increase is 3.9% with OPTA increases for 2023 growth

2 Levies and requisitions increases total \$68,300 or 2.2% of tax increase.

3 The tax levy increase is 3.9%. The first draft budget presented in April 2024 resulted in a year over year increase of 9.8%. Since then the Committee, CAO and staff have agreed to review the budget with an eye to reductions.

4 Does not recognize any real assessment growth. The OPTA database reports that Omits and Supplementaries increased the tax base from \$3,517,448 in 2023 to \$3,582,066 for 2024 generating \$64,418 in additional taxes, or approximately 2%. The education tax rates are set by the Province and remain the same as 2023. The total property tax rate (municipal plus education) will be up by 3.7%. Most taxpayers will have no change to their assessment in 2023 and will therefore see a 3.9% or a \$47.00 increase in their total tax bill.

5 Due to cash on hand and investments as well as the increase in capital assets in 2023 there is a large surplus of \$610,000. \$50,000 of this is included in the operating budget to reduce the overall increase. \$479,000 will be used for capital purchases in the 2024 Capital Budget, the remainder would be transferred to the working capital reserve (\$81,000). There is also a one time revenue for the landfill site of approximately \$100,000 that is included for 2024.

6 Many of the expenditure budgets are being impacted by inflationary costs. 2024 is a CUPE Collective Agreement Bargain Year, with all employees, Public Works, Administration, Medical Center, Fire Department and Building Department employment costs increased by \$166,000. This includes all mandatory employment costs such as new CPP and Dental regulated changes. Projects in the operating budget: new septic for municipal office, pulverize and calcium Development Road (Mount Pleasant to McNutt), gravel for stockpile and roads, and Trunk Road Bridge environmental study for replacement in following year.

7 As recommended in 2021 a \$30,000 transfer to a reserve was included in the budget since 2022 to recognize the upcoming impact of the Cassellholme capital project. When the project is completed in about 4 years and debentures are issued by Cassellholme they will start to levy municipalities. The estimated Bonfield share is about \$1,777,255. This is 1% of the tax levy.

8 THE ATTACHED OPTA REPORT SHOWS THE NUMBERS OF RESIDENTIAL PROPERTIES BY TAX INCREASE RANGE THE MAJORITY OF PROPERTIES (59.18%) HAVE TAX INCREASES TOTALING UNDER \$100 AND AVERAGING \$47.00 PROPERTIES WITH HIGHER INCREASES HAVE HIGHER ASSESSMENT VALUES AND HIGHER TAX INCREASES THE AVERAGE INCREASE FOR ALL 1,553 PROPERTIES IS \$91 or \$7.50 PER MONTH

**Township of Bonfield
CAPITAL BUDGET 2024**

	Cost Estimate	Funds
EXPENDITURES		
General Administration		
Town Suites Accounting Software	\$ 45,000.00	MODERNIZATION RESERVE FUND
Public Works		
Development Road - Pulverize, Calcuim	\$ 50,000.00	Capital Levy portion
Gravel Line 3	\$ 90,000.00	Capital Levy portion
Purchase Backhoe	\$ 173,500.64	Surplus 2024
Purchase Excavator	\$ 256,372.71	Surplus 2024
Purchase Brushing Head	\$ 47,000.00	WSIB Return (42,000) and Capital Levy (5,000)
Into Fire Reserve for SCBA	\$ 50,000.00	Surplus 2024
TOTAL	<u><u>\$ 711,873.35</u></u>	

FUNDING SOURCES

2024

Capital Levy IN OPERATING BUDGET \$ 145,000.00

CAPITAL LEVY IN OPERATING BUDGET	UP TO \$145,000 OR INCREASE	0	
FEDERAL GAS TAX (377,171.55 PLUS \$126,226)	BUDGET 2024		
OCIF GRANT (\$133,237 DEFERRED PLUS \$100,000 LESS \$30,000 IN OPERATING)	UP TO \$512,092.55 2024 portion to reserve	512,092.55	652,656.55
TRANSFER FROM RESERVES - FIRE DEPT RESERVE FUND	UP TO \$233,237 2024 portion to reserve	233,237	333,237.00
TRANSFER FROM RESERVES - IN LIEU OF PARKLANDS RESERVE	UP TO \$34,733		Add for SCBA 50,000; need ~150,000
TRANSFER FROM RESERVES - MODERNIZATION RESERVE FUND	UP TO \$233,500		
NEW DEBT ISSUANCE	UP TO \$232,499.40	187,499.40	
	None in 2024		

WSIB Return one time 2024 \$ 479,873.35

\$ 42,000.00

NORD GRANT (\$90,326 a year for 5 years PMT 4)	UP TO \$90,322.03 FROM 2024 - 2024	90,322	180,644.00
2023 Surplus 610,000 less 50,000 in operating	portion to reserve		
	610,000 less 50,000 = up to 560,000; using	80,126	
	479,873 in 2024 remaining to reserve		

FOR CONSIDERATION 2025
 Development Road 4 km surface treat \$ 600,000.00
 Trunk Road Bridge \$ 450,000.00
 Continue Gravel Roads with Capital Levy \$ 100,000.00

Additional One time revenue 1,166,537.55

As of December 31, 2023 + 2024 Remaining 2024 2025

Tax Tools, 2024 Frequency Distribution of Tax Impact by Property

Bonfield Township, 4826

Using OPTA calculated rates on May 20, 2024 12:12PM EST.
 Active parameter set: Current Parameters (Unsaved)
 Assessment Data Filter Option Used: Decrease Limit: 25% Increase Limit: 100% Include PIL Properties. Tax Ratios Used: 2024 Tax Ratios
Residential @3.9%

Properties with Increases					Properties with Decreases						
Dollar Increase	No. of Properties	% of Total	% of Grand Total	Average Change	Total Dollar Increase	Dollar Decrease	No. of Properties	% of Total	% of Grand Total	Average Change	Total Dollar Decrease
0 - 100	919	59.18%	59.18%	47	42,802	0 - 100	0	0.00%	0.00%	0	0
100 - 200	523	33.68%	33.68%	135	70,552	100 - 200	0	0.00%	0.00%	0	0
200 - 300	91	5.86%	5.86%	234	21,295	200 - 300	0	0.00%	0.00%	0	0
300 - 500	20	1.29%	1.29%	339	6,790	300 - 500	0	0.00%	0.00%	0	0
500 - 700	0	0.00%	0.00%			500 - 700	0	0.00%	0.00%	0	0
700 - 1,000	0	0.00%	0.00%			700 - 1,000	0	0.00%	0.00%	0	0
1,000 - 1,500	0	0.00%	0.00%			1,000 - 1,500	0	0.00%	0.00%	0	0
1,500 - 2,000	0	0.00%	0.00%			1,500 - 2,000	0	0.00%	0.00%	0	0
2,000 - 3,000	0	0.00%	0.00%			2,000 - 3,000	0	0.00%	0.00%	0	0
3,000 - Over	0	0.00%	0.00%			3,000 - Over	0	0.00%	0.00%	0	0
Total	1,553	100.00%	100.00%	91	141,439	Total	0	0	0.00%	0	0
Grand Total	1,553			91	141,439						

Township of Bonfield
Tax Rates History

TAX YEAR	% Change Taxes	Avg Res per \$100,	\$ Change	Residential	Farmland	Mngd Forest	Commercial	Industrial	Pipeline
2024	3.934026107	1438.45	54.45	0.01438449	0.00359612	0.00359612	0.02174062	0.1141618	0.01673929
2023	8.590142634	1384.00	109.48	0.01384002	0.00346001	0.00346001	0.0211925	0.02432294	0.01631337
2022	4.796991232	1274.52	58.34	0.01274519	0.00318630	0.00318630	0.02109033	0.02394235	0.01545693
2021	5.690913484	1216.18	65.60	0.01216179	0.00304045	0.00304045	0.02050303	0.02320669	0.01500056
2020	-3.285307729	1150.58	-39.20	0.01150694	0.00287673	0.00287673	0.01984378	0.02238092	0.01448829
2019	-0.431403497	1189.78	-5.16	0.01189782	0.00297445	0.00297445	0.02065675	0.02327294	0.01491939
2018	-99.50589739	1194.94	52.81	0.01194937	0.00298734	0.00298734	0.02121804	0.02382445	0.01505554
		1142.13	0.00	0.01142134	0.00285534	0.00285534	0.02088533	0.02432899	0.01433832

:W Education
16.9 7 year tax % increase Residential
2.4 average

Tax Tools, 2024 Tax Impact on Median/Typical Property

Bonfield Township, 4826

Using OPTA calculated rates on May 20, 2024 12:09PM EST.

Active parameter set: Current Parameters (Unsaved)

Assessment Data Filter Option Used: Decrease Limit: 25% Increase Limit: 100%, Include PIL Properties, Tax Ratios Used: 2024 Tax Ratios

Rollnum	RTC	RTQ	Description	Prop Code	Prop Count	2023 CVA	2024 CVA	% CVA Change	2023 Total CVA Taxes	2024 Total CVA Taxes	\$ Tax Change	% Tax Change
4826000002021200000	R	T	Single Family Home	301	620	189,000	189,000	0.00%	2,615.76	2,718.67	102.91	3.93%
4826000001120000000	R	T	Seasonal Recreational Dwellin	391	185	223,000	223,000	0.00%	3,086.32	3,207.74	121.42	3.93%
4826000001231009802	R	T	Farm House	211	52	154,200	154,200	0.00%	2,134.14	2,218.09	83.95	3.93%
4826000001193009802	F	T	Farmland	201	21	103,000	103,000	0.00%	356.38	370.40	14.02	3.93%
4826000003084009802	T	T	Managed Forest	240	19	39,500	39,500	0.00%	136.67	142.05	5.38	3.94%
4826000004728009801	C	T	Small Office Building	400	1	271,600	271,600	0.00%	5,755.88	5,904.75	148.87	2.59%
4826000002089009801	C	T	Small Retail Commercial Prop	410	4	128,000	128,000	0.00%	2,712.64	2,782.80	70.16	2.59%
4826000002090009801	I	T	Standard Industrial Property	520	1	145,000	145,000	0.00%	3,526.83	3,626.38	99.55	2.82%



REPORT TO CORPORATE SERVICES COMMITTEE

MEETING DATE: May 22nd, 2024
FROM: Alex Hackenbrook, Public Works Manager
SUBJECT: Equipment Replacement

RECOMMENDATION:

WHEREAS the Corporate Services Committee received reports on the replacement of the backhoes on March 22, and April 11, 2024 with quotes for a new backhoe and excavator; and Further that the Committee receive this updated report of May 22, 2024. NOW THEREFORE, the Committee recommends to Council the the purchasing of new equipment, a backhoe & excavator, from John Deere allowing for standardizing the fleet with two new pieces of equipment from the same supplier.

BACKGROUND:

The Corporate Services Committee was presented with an "Equipment Replacement" report on March 6, 2024 where as the Public Works Manager suggested replacing the existing two backhoes with a backhoe and an excavator to allow more in-house work that can be done on the Township's schedule. A further report, along with quotes and equipment specifications was presented to the Committee on April 11, 2024 with a suggestion of purchasing through multiple suppliers (Case & John Deere). The Committee was open to the purchase with borrowing funds from the Township Reserves and paying it back over a shorter period of time with interest. Staff were instructed to bring a final report forward in May.

ANALYSIS

The final low quotes received were:

1. Backhoe

The John Deere 2024 320P Backhoe Loader w/ extendable dipper stick, has a machine price total \$217,000. After the trade in of the 2015 backhoe at \$50,000 the total price is \$167,000. The second lowest quote was from CAT at \$191,000. CAT did not provide any trade-in values.

2. Excavator

John Deere quoted a total for a 2023 135P Excavator at \$291,000 plus taxes net of a corporate promotion province wide of \$54,000. After trade-in value of \$20,000 for the 2004 Case 580SM it brings the price down to \$271,000. Case also provided a quote close at \$271,200, with a trade in value to reduce it to \$236,000.



Upon review of such things as specifications, service locations / mechanics, trade-in value, corporate incentives, parts availability, delivery time & lastly experienced customer service; it is recommended by the Public Works Manager that both the backhoe & excavator be purchased through John Deere Equipment.

With purchasing through a single supplier, it would allow the department to interchange parts & fluids for both pieces of equipment as well as have the same Certified Mechanic perform any maintenance, repairs & warranty work that is required. Comparable to other suppliers, John Deere has a mobile mechanic located in Corbeil.

After receiving the quotes of the equipment along with trade-in values, John Deere came in the highest with \$20,000 for the 2004 Case 580SM & \$50,000 for the 2015 Case 580SN. That was a total trade-in value of \$70,000. The next closest quote received for trade-in value was \$20,000 less at a total of \$50,000.

John Deere also stated that they can deliver the Excavator by the end of the month & the backhoe by mid June. This is a quicker delivery time than most for equipment, allowing the department to perform scheduled work quicker & without the delays of breakdowns that are happening all too often with the age of the current departmental equipment.

In dealing with CAT & Case for current equipment needs, delays in both service, parts & communication have been experienced. That being said we have not yet had to deal with John Deere for service, only for parts ordering in the past, which has went well.

OPTIONS FOR CONSIDERATION:

- 1) Council approves the purchasing of this new equipment through John Deere as the supplier, which would keep both pieces of heavy equipment the same brand therefore allowing for easier fleet management with such things as parts ordering / suppliers, required repairs, fluid changes & mechanic work, both warranty & maintenance.
- 2) Council approves the purchasing of this new equipment with a backhoe purchased from John Deere & an Excavator purchased from Case.
- 3) Council chooses to not approve the purchasing of equipment from any supplier listed here or in the previous report & approves the required repairs to both the 2004 Case 580SM & 2015 Case 580SN needed.

