



THE CORPORATION OF THE TOWNSHIP OF BONFIELD
REGULAR MEETING OF COUNCIL
NOVEMBER 19th, 2024

PRESENT: Narry Paquette, Chair Jason Corbett
Donna Clark Steve Featherstone
Dan MacInnis

STAFF PRESENT: Andrée Gagné, Deputy Clerk-Treasurer
Alex Hackenbrook, Public Works Manager
Nicky Kunkel, CAO Clerk-Treasurer
Josh DeWaal, Acting Deputy Fire Chief

1. Call to Order

Motion 1

Moved by Councillor Clark
THAT this meeting be opened at 7:00 p.m.

Seconded by Councillor Corbett
Carried Narry Paquette

2. Adoption of Agenda

Motion 2

Moved by Councillor Corbett
THAT the agenda presented to Council and dated the 19th day of November 2024, be adopted as presented.

Seconded by Councillor MacInnis
Carried Narry Paquette

3. Disclosure of Pecuniary Interest – None for this session

4. Adoption of Previous Minutes

Motion 3

Moved by Councillor Featherstone
THAT the Minutes of the Regular Council Meeting of October 8th, 2024 be adopted as circulated.

Seconded by Councillor Clark
Carried Narry Paquette

5. Presentation & Delegations

Members of the Steel Rails Committee provided Council with an update. The Committee is now incorporated and a bank account has been established. They are now in the process of acquiring land for future development of a museum and archive room.

They have proposed a piece of land that they would like to purchase or lease from the Township.

It was requested that the Committee provide Council with a 5-year business plan.



6. Staff Reports

6.a Report from CAO – IT Management RFP

Motion 4

Moved by Councillor Corbett

Seconded by Councillor MacInnis

THAT Council for the Township of Bonfield receives the report from the CAO/ Clerk-Treasurer; AND FURTHER THAT staff recommend awarding RFP-MUN-01-2024 - IT Management contract to North Bay Computer Services.

Carried Narry Paquette

6.b Report from CAO – Website Management RFP

Motion 5

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT Council for the Township of Bonfield receives the report from the CAO/ Clerk-Treasurer; AND FURTHER THAT staff recommend awarding RFP-MUN-02-2024 - Website Management contract to GHD Digital.

Carried Narry Paquette

6.c Report from CAO – External Audit Services RFP

Motion 6

Moved by Councillor Clark

Seconded by Councillor MacInnis

THAT Council for the Township of Bonfield receives the report from the CAO/ Clerk-Treasurer; AND FURTHER THAT staff recommend awarding RFP-MUN-03 2024 - External Audit Services contract to Baker Tilly.

Carried Narry Paquette

7. Adoption of Committee Minutes/ Motions

Motion 7

Moved by Councillor Featherstone

Seconded by Councillor Corbett

WHEREAS the Emergency Services Committee recommended to Council to apply to the Emergency Management Preparedness Funding for upgrades to the Township's emergency communication systems for the Fire Department, Public Works and the Emergency Operating Center up to a maximum of \$50,000; BE IT HEREBY RESOLVED THAT Council approves of this recommendation.

Carried Narry Paquette

Motion 8

Moved by Councillor MacInnis

Seconded by Councillor Clark

WHEREAS the Emergency Services Committee recommended to Council to initiate a pilot program to record emergency response information into the GIS system to be re-evaluated after 12 months; BE IT HEREBY RESOLVED THAT Council approves of this recommendation.

Carried Narry Paquette



8. Items for Council Discussion

8.a Safe Street Campaign – Ontario Provincial Police

Motion 9

Moved by Councillor Clark

Seconded by Councillor MacInnis

THAT Council for the Township of Bonfield supports the OPP Safe Street Campaign; AND THAT pamphlets be obtained; AND be included in the Welcome Package; AND shared on the Municipal Facebook page and website.

Carried Narry Paquette

8.b Bonfield & District Lions Donation Request – Christmas Events

Motion 10

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

WHEREAS the Bonfield & District Lions Club has submitted a Donation Request Application in support of their Christmas events; BE IT HEREBY RESOLVED that Council approves a donation of \$200.00.

Carried Narry Paquette

9. Resolutions to be Considered for Adoption

9.a Dissolution of the Bonfield Polices Services Board

Motion 11

Moved by Councillor MacInnis

Seconded by Councillor Corbett

WHEREAS the Police Services Act was repealed on April 1, 2024; AND WHEREAS any Police Services Board formed under this act no longer has any authority or power; AND WHEREAS the Community Safety Policing Act has taken legislative responsibility to form new OPP Detachment Boards; THEREFORE the Council for the Township of Bonfield confirms the dissolution of the Bonfield Police Services Board retroactive to April 1, 2024.

Carried Narry Paquette

9.b By-law 2024-63, Being a by-law to enter into an agreement with Township of Chisholm for By-Law Enforcement, Peace Officer.

Motion 12

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT By-law 2024-63 to enter into an agreement with the Township of Chisholm for by-law services be read a first, second and third time and hereby considered adopted this 19th day of November 2024.

Carried Narry Paquette



10. Correspondence

Motion 13

Moved by Councillor Clark
THAT Council receives the Correspondence circulated with the Agenda of November 19, 2024.

Seconded by Councillor Featherstone

Carried Narry Paquette

11. Question Period – There were no questions submitted for this meeting

12. Closed Session

Motion 14

Moved by Councillor Featherstone
THAT the Meeting of Council hereby proceeds to closed session in accordance with Section 239 of the Municipal Act, 2001, as amended, at 8:24 p.m. for the purpose of discussing matters pertaining to personal matters about an identifiable individual, including municipal or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose; advice on draft bylaw and matters related to the Information and Privacy Commission.

Seconded by Councillor MacInnis

Carried Narry Paquette

Motion 15

Moved by Councillor MacInnis
THAT the Meeting of Council resumes open session at 8:58 pm.

Seconded by Councillor Corbett

Carried Narry Paquette

13. Confirmatory By-Law

Motion 16

Moved by Councillor Clark
THAT the Council for the Township of Bonfield hereby adopts By-Law 2024-62 to confirm the proceedings of Council from October 22nd, 2024 to November 19th, 2024, as presented and is considered read three times and passed this 19th day of November, 2024.

Seconded by Councillor Featherstone

Carried Narry Paquette

14. Adjournment

Motion 17

Moved by Councillor MacInnis
THAT this meeting be adjourned at 8:59 p.m.

Seconded by Councillor Featherstone

Carried Narry Paquette

MAYOR

CLERK