



THE CORPORATION OF THE TOWNSHIP OF BONFIELD  
REGULAR MEETING OF COUNCIL  
July 9th, 2024

PRESENT: Narry Paquette, Chair Donna Clark  
Jason Corbett Steve Featherstone  
Dan MacInnis

STAFF PRESENT: Andrée Gagné, Deputy Clerk-Treasurer  
Alex Hackenbrook, Public Works Manager  
Nicky Kunkel, CAO/Clerk

**1. Call to Order**

**Motion 1**

Moved by Councillor Corbett  
THAT this meeting be opened at 7:00 p.m.

Seconded by Councillor MacInnis

Carried Narry Paquette

**2. Adoption of Agenda**

**Motion 2**

Moved by Councillor Clark  
THAT the agenda presented to Council and dated the 9th day of July 2024, be adopted as prepared.

Seconded by Councillor Corbett

Carried Narry Paquette

**3. Disclosure of Pecuniary Interest:** None for this session

**4. Adoption of Previous Minutes**

**Motion 3**

Moved by Councillor MacInnis  
THAT the Minutes of the Regular Council Meeting of June 25th, 2024 be adopted as circulated.

Seconded by Councillor Featherstone

Carried Narry Paquette

**5. Presentation & Delegations** None for this session

**6. Staff Reports**

6.a Report from Deputy Clerk-Treasurer – Credit Card Fees

**Motion 4**

Moved by Councillor Clark  
THAT Council accepts the report on the associated costs of offering debit/credit cards and website payment options and that option 4 & 5, excluding debit cards, be implemented as soon as possible.

Seconded by Councillor Corbett

Carried Narry Paquette



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6.b Report from Deputy Fire Chief - Fire Department Update June 2024

**Motion 5**

Moved by Councillor MacInnis  
THAT Council accepts the June 2024 Fire Department Update submitted by the Deputy Fire Chief.

Seconded by Councillor Featherstone  
Carried Narry Paquette

6.c Report from CAO – Open Question Period on the Council Agenda

**Motion 6**

Moved by Councillor Featherstone  
That Council receives this report to make an informed decision on adding Question Period to the Council agenda choosing option 2 and providing details of a policy to be created should one be necessary.

Seconded by Councillor MacInnis  
Carried Narry Paquette

**7. Adoption of Committee Minutes/ Motions**

7.a Corporate Services Committee

**Motion 7**

Moved by Councillor Corbett  
WHEREAS the Corporate Services Committee recommended to Council that the pulverizing and dust control road work on Development Road be completed in 2024 from Mount Pleasant Road to Trout Pond Rd; BE IT HEREBY RESOLVED THAT Council approves of this recommendation.

Seconded by Councillor Clark  
Carried Narry Paquette

**Motion 8**

Moved by Councillor MacInnis  
WHEREAS Council adopted motion 6 on February 27, 2024 to appoint the Planning Administrator as the liaison for Council and the Steel Rails non-profit organization; AND WHEREAS the non-profit group would not be eligible as a sub-committee of Council; AND WHEREAS the Committee reaffirms to Council its desire to work with the historical group with the Planning Administrator as the liaison to their organization and attend meetings during business hours; BE IT HEREBY RESOLVED THAT Council approves of this recommendation.

Seconded by Councillor Corbett  
Carried Narry Paquette

**Motion 9**

Moved by Councillor Clark  
WHEREAS the Corporate Services Committee recommended to Council that a Campfire Fire Permit is mandatory to ignite a campfire within the Township; AND FURTHER THAT the Permit should be valid for the period in which the applicant is the owner of the property; and further that the cost of the Permit should be \$0.00/ no charge; BE IT HEREBY RESOLVED THAT Council approves of this recommendation as amended in Section 1.4 (b) and 2.1 (d), (e).

Seconded by Councillor Featherstone  
Carried Narry Paquette



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**Motion 10**

Moved by Councillor Corbett  
WHEREAS the Corporate Services Committee recommended to Council that the Trailer By-law (vacant land) be sent to the legal team as read at the second reading; BE IT HEREBY RESOLVED THAT Council approves of this recommendation.  
Seconded by Councillor Featherstone  
Carried Narry Paquette

**8. Items for Council Discussion** None for this session

**9. Resolutions to be Considered for Adoption**

9.a Third reading of By-law 2024-27 being a by-law to regulate Open Air Burning

**Motion 11**

Moved by Councillor Clark  
THAT By-law 2024-27 being a by-law to regulate Open Air Burning in the Township of Bonfield, BE READ a third time in Open Council and passed this 9th day of July 2024, as amended in Section 1.4 (b) and 2.1 (d), (e).  
Seconded by Councillor Corbett  
Carried Narry Paquette

9.b Third reading of By-law 2024-25 being a by-law to provide for Fire Department fees

**Motion 12**

Moved by Councillor MacInnis  
THAT By-law 2024-25 being a by-law to provide for Fire Department fees in the Township of Bonfield, BE READ a third time in Open Council and passed this 9th day of July 2024.  
Seconded by Councillor Featherstone  
Carried Narry Paquette

9.c Resolution to adopt By-law 2024-45 being a by-law to execute an agreement between CUPE and the Township of Bonfield

**Motion 13**

Moved by Councillor Clark  
THAT Council for the Township of Bonfield hereby adopts By-Law 2024-45, being a by-law to execute an agreement between CUPE and the Township of Bonfield, as presented and is considered read three times and passed this 9th day of July, 2024.  
Seconded by Councillor MacInnis  
Carried Narry Paquette

9.d Resolution to adopt By-law 2024-48 being a by-law to execute an agreement between Ontario Arts Council and the Township of Bonfield

**Motion 14**

Moved by Councillor MacInnis  
THAT Council for the Township of Bonfield hereby adopts By-Law 2024-48, being a by-law to execute an agreement between the Ontario Arts Council and the Township of Bonfield, as presented and is considered read three times and passed this 9th day of July, 2024.  
Seconded by Councillor Corbett  
Carried Narry Paquette



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**10. Correspondence**

**Motion 15**

Moved by Councillor Featherstone

Seconded by Councillor Clark

THAT Council receives the Correspondence circulated with the Agenda of July 9th, 2024.

Carried Narry Paquette

**11. Closed Session**

**Motion 16**

Moved by Councillor Clark

Seconded Councillor Corbett

THAT the Meeting of Council hereby proceeds to closed session in accordance with Section 239 of the Municipal Act, 2001, as amended, at 8:14 p.m. for the purpose of discussing matters pertaining to b) personal matters about an identifiable individual, including municipal or local board employees.

Carried Narry Paquette

**Motion 17**

Moved by Councillor Clark

Seconded Councillor Corbett

THAT the Meeting of Council resumes open session at 8:33 p.m. having discussed a senior level staff position within the Township.

Carried Narry Paquette

**12. Confirmatory By-Law**

**Motion 18**

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

THAT the Council for the Township of Bonfield hereby adopts By-Law 2024-47 to confirm the proceedings of Council from June 25<sup>th</sup>, 2024 to July 9<sup>th</sup>, 2024, as presented and is considered read three times and passed this 9<sup>th</sup> day of July, 2024.

Carried Narry Paquette

**13. Adjournment**

**Motion 19**

Moved by Councillor Corbett

Seconded by Councillor Clark

THAT this meeting be adjourned at 8:34 p.m.

Carried Narry Paquette

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MAYOR

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CLERK