

THE CORPORATION OF THE TOWNSHIP OF BONFIELD
PUBLIC WORKS COMMITTEE MEETING
February 06, 2018 7:00 p.m.

PRESENT: Randall McLaren, Chair Jane Lagassie
Sylvie Beaudoin Ann Carr

Excused Absence: Marc Vaillancourt and Eric Foisy

No. 1

Moved by Sylvie Beaudoin
THAT this meeting be opened at 7:01 p.m.

Seconded Jane Lagassie

Carried Randall McLaren

No. 2

Moved by Jane Lagassie
THAT the Agenda for the Public Works Committee meeting of February 06, 2018 be approved as prepared.

Seconded by Sylvie Beaudoin

Carried Randall McLaren

No. 3

Moved by Sylvie Beaudoin
THAT the minutes of the Public Works Committee meeting held December 05, 2017 be adopted as circulated.

Seconded by Jane Lagassie

Carried Randall McLaren

No. 4

Moved by Sylvie Beaudoin
THAT the Public Works Committee recommends to Council to accept the schedule of meetings for Public Works Committee; AND THAT the meetings are to be held on the first Tuesday of every month at 7:00p.m.

Seconded by Jane Lagassie

Carried by Randy McLaren

No.5

Moved by Jane Lagassie
THAT the Public Works Committee recommends to Council to direct staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Program and Systems Development in the Township of Bonfield; BE it also recommended THAT the Township of Bonfield commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program: Asset Management Policy Development and Data and Asset Management Program Maturity Assessment Reports, Condition Assessment Protocols and Data Gathering Templates, Asset Management and Work Order Management Software Modules; AND THAT the Township of Bonfield commits \$22,300.00 from its budget toward the cost of this initiative.

Seconded by Sylvie Beaudoin

Carried by Randy McLaren

No.6

Moved by Sylvie Beaudoin

Seconded by Jane Lagassie

THAT the Public Works Committee recommends to Council to enter into a lease agreement for 66 months with Northern Business Solutions for a Ricoh MP 2555 photocopier; AND THAT the lease will cost \$193.05 plus HST per month for the duration of lease.

Carried by Randy McLaren

No.7

Moved by Sylvie Beaudoin

Seconded by Jane Lagassie

THAT this meeting adjourn at 7:45 p.m.

Carried by Randy McLaren

CHAIR

SECRETARY