



Public Works
Department

APPLICATION FOR ENTRANCE PERMIT

APPLICATION IS HEREBY MADE TO:

- CONSTRUCT AN UNPAVED ENTRANCE
- CONSTRUCT A PAVED ENTRANCE
- PAVE AN EXISTING ENTRANCE
- CHANGE THE DESIGN OF AN EXISTING ENTRANCE

OWNERS NAME AND ADDRESS: _____

PHONE No. _____

DESCRIPTION AND LOCATION OF PROPERTY

LOT _____ CONCESSION _____ PARCEL _____ PLAN _____ PART _____
STREET _____ SIDE (N,S,E,W) _____
ROLL NUMBER: _____

CLASSIFICATION, USE, PURPOSE AND DETAIL OF ENTRANCE

ACCESS REQUIRED FOR (ie. Dwelling) _____, No. of Entrances _____
LENGTH OF CULVERT (Min.7m) _____, DIAMETER OF CULVERT (Min. 45 cm) _____
PROPOSED MATERIAL _____, FINISHED WIDTH OF ENTRANCE _____

INDICATE WHICH OF THE FOLLOWING WILL BE AFFECTED:

____ TWP DRAINAGE ____ SIGNS ____ GUARD RAILS ____ OTHER ____ NIL

INSTRUCTIONS TO APPLICANT

1. THE APPLICATION FEE IS \$30.00, WHICH IS TO ACCOMPANY APPLICATION.
2. ALL APPLICATIONS ARE TO BE SUBMITTED TO THE MUNICIPAL OFFICE.
3. INSTALL 2 STAKES WHERE YOU PROPOSE TO CONSTRUCT THE ENTRANCE.
4. THE DIRECTOR OF PUBLIC WORKS WILL INSPECT THE SITE AND, IF APPROVED, WILL ISSUE AN ENTRANCE PERMIT.

Signature of Owner/Applicant

Date

OFFICE USE

Location of Entrance:

Approved

Denied