

THE CORPORATION OF THE TOWNSHIP OF
BONFIELD REGULAR MEETING OF COUNCIL
November 10, 2020

PRESENT VIA ZOOM: Randall McLaren
Jane Lagassie
Marc Vaillancourt

Sylvie Beaudoin
Eric Foisy

STAFF PRESENT: Andrée Gagné

No. 1

Moved by Councillor Beaudoin
THAT this meeting be opened at 7:00 p.m.

Seconded by Councillor Lagassie

Carried Randall McLaren

Moved by Councillor Vaillancourt

THAT Andrée Gagné be appointed as the Recording Clerk for the purpose of this meeting.

Seconded by Councillor Lagassie

Carried Randall McLaren

Disclosure of Pecuniary Interest

Mayor McLaren declared an interest with the Disbursements regarding the Ontario Wildlife Damage Compensation.

No. 3

Moved by Councillor Foisy Seconded by Councillor Beaudoin THAT the Minutes of the Regular Meeting held June 9, 2020 be adopted as circulated.

Carried Randall McLaren

Notice of Motion submitted by Councillor Eric Foisy, included on the Regular Meeting of Council held November 10th, 2020 for consideration at this Regular Meeting of Council.

Whereas historically snowplowing of parking lots and or driveways have been undertaken for the Not-For-Profit Organizations of Bonfield Food Bank / Family Life Centre, St Margaret's Anglican Church, St Bernadette Church and Mount Pleasant United Church,

It is therefore recommended that a written agreement be promptly put in place to approve the use of the Township's equipment and staff for these Not-For-Profit organizations in order to have the plowing continue for the upcoming Winter plowing seasons.

Notice of Motion submitted by Councillor Eric Foisy, included on the Regular Meeting of Council held November 10th, 2020 for consideration at this Regular Meeting of Council.

Motion to Initiate a Declaration of Emergency in the Corporation of the Township of Bonfield

Whereas the Emergency Management and Civil Protection Act (EMCPA) states:

4.4 Declaration of Emergency

Municipal and provincial governments have the authority to officially declare emergencies. This is a formal mechanism under the EMCPA that permits heads of governments to take actions and make orders to protect the health, safety and welfare of the people, and to protect property and the environment in the emergency area.

It is therefore recommended that the following be added to the By-Law No. 2015-32 (2020-12), Being a By-Law to Govern the proceedings of the Council of the Corporation of the Township of Bonfield, Its Committees and Boards:

4.3.2 The Head of Council can initiate a declaration of a state of emergency only after consultation and approval of a motion by the whole of council either through a special meeting of council or through a regular meeting of council.

Notice of Motion submitted by Councillor Eric Foisy, included on the Regular Meeting of Council held November 10th, 2020 for consideration at this Regular Meeting of Council.

Motion to specify the permitted use of municipal land, facilities, equipment, supplies, services, staff, or other resources for the Corporation of the Township of Bonfield

Whereas section 8 of the By-law No. 2019-04, Being a By-Law to adopt a Code of Conduct Policy, For Members of Council, Local Boards and Committees states that:

8. USE OF MUNICIPAL PROPERTY, SERVICES AND OTHER RESOURCES

No member of Council should use, or permit the use of municipal land, facilities, equipment, supplies, services, staff or other resources (for example, municipal-owned materials, websites) for activities other than the business of the Corporation. Nor should any member obtain personal financial gain from the use or sale of municipal-developed intellectual property (for example, inventions, creative writings and drawings), computer programs, technical innovations, or other items capable of being patented, since all such property remains exclusively that of the Township of Bonfield.

It is therefore recommended to specify some acceptable uses of municipal land, facilities, equipment, supplies, services, staff or other resources by the whole of Council as follows and to add the following to this Section 8 of the Code of Conduct as follows:

8.1 That specifically, the Bonfield Township municipal land, facilities, equipment, supplies, services, staff, or other resources shall not be used for personal use or be hired by, used, or requisitioned by private businesses or private individuals. However, it would be acceptable that the Bonfield Township municipal land, facilities, equipment, supplies, services, staff or other resources can be used by Not-For-Profit registered charitable organizations or Not-For-Profit organizations in the Township of Bonfield only upon a formal demand by the aforementioned to the Township of Bonfield and with approval from the whole of council of the Township of Bonfield possibly for the following organizations:

The Corporation of the Township of Bonfield (its committees and boards)
 Bonfield Food Bank / Family Life Centre
 Bonfield Knights of Columbus
 Bonfield and District Lions Club (Camp Caritou)
 Bonfield Golden Age Club
 Bonfield Agricultural Society
 Bonfield Township Firefighters Association
 Bonfield Community Centre
 Ste Bernadette Church
 Mount Pleasant United Church
 St. Margaret's Anglican Church
 École Lorrain

And other such Not-For-Profit organizations in the Township of Bonfield approved by the whole of Council of the Township of Bonfield.

Notice of Motion submitted by Councillor Eric Foisy, included on the Regular Meeting of Council held November 10th, 2020 for consideration at this Regular Meeting of Council.

Motion to amend By-Law No 2015-32 (or 2020-12)

Being a By-Law to Govern the Proceedings of the Council of the Corporation of the Township of Bonfield, its Committees and Boards

Whereas this By-Law has been amended to allow for electronic meetings,

It is therefore recommended that a subsection to Section 4 be added (4.3.1) to reflect the full capacity of the Whole of Council to be able to conduct its business as usual as long as the council as a whole is not incapacitated and quorum is attainable.

4. Council Meetings

4.3.1 Furthermore, in the case of an emergency especially due to a pandemic and with access to electronic meetings, Council shall continue to have the regular Council meetings electronically on the second Tuesday and fourth Thursday of each month at the hour of 7:00 p.m. unless otherwise ordered by special motion, or unless such Tuesday shall be a public or civic holiday, in which case the Council shall meet electronically at the same hour the next following day which is not a public or civic holiday.

A motion to amend a motion submitted by: Councillor Sylvie Beaudoin Resolution No.3 at the Regular Meeting of Council June 09, 2020, A Motion to ensure Council as a Whole is equally informed of activities related to municipal business to be included on the agenda for the regular Meeting of Council November 10, 2020.

WHEREAS; Council has a responsibility to adequately and equally be informed of Municipal business conducted in relation to the Municipality.

NOW THEREFORE, I move to Amend the motion, Resolution No. 3 passed at the Regular Council Meeting held June 9th, 2020 **by striking out the following paragraph;** ‘WHEREAS; over a lengthy period of time, Council members have not been adequately and equally furnished with information in relation to all departments within the Corporation and further that, concerns have been identified by Council regarding e-mails and text messaging having been sent to Department Head/s and or Manager/s of the Corporation from the current CAO and Mayor of the Corporation;’ **and replacing it with;**

‘**WHEREAS;** over a lengthy period of time, Council members have not been adequately and equally furnished with information in relation to all departments within the Corporation of the Township of Bonfield;’

AND FURTHER; I move to Amend the motion, Resolution No. 3 passed at the Regular Council Meeting held June 9th, 2020 **by striking out the following paragraph;** ‘AND WHEREAS; Council as a whole should be made aware of situations happening with all municipal departments;’ **and replacing it with;**

‘**AND WHEREAS;** Council as a whole should be adequately and equally furnished with all information pertaining to all departments within the Corporation of the Township of Bonfield;’

AND FURTHER; I move to Amend the motion, Resolution No. 3 passed at the Regular Council Meeting held June 9th, 2020 **by striking out the following paragraph;** ‘BE IT HEREBY RESOLVED; that effective immediately, Council requests that all communications and or correspondence through e-mail and or text messages sent by the current Township's Mayor and CAO be copied to all Members of Council at all times;’ **and replacing it with;**

‘**NOW, THEREFORE, BE IT HEREBY RESOLVED;** that effective immediately and from this day forward, Council requests that all correspondence through e-mail and or text messages sent by any Council member, the Mayor, Chief Administrative Officer (CAO) to any Municipal Employee, Department Head/s and or Manager/s pertaining to Municipal related business, permitted by all applicable laws, be carbon copied to all members of Council, the Mayor and Chief Administrative Officer (CAO);’

AND FURTHER; I move to Amend the motion, Resolution No. 3 passed at the Regular Council Meeting held June 9th, 2020 **by striking out the following paragraph;**
 ‘AND FURTHER; that all previous communications and or correspondence through e-mail and or text messages sent and or directed to any Department Head/s and or Manager/s for the past six months be printed and forwarded to Council by Tuesday, June 30th, 2020;’;

AND FURTHER; I move to Amend the motion, Resolution No. 3 passed at the Regular Council Meeting held June 9th, **by striking out the following paragraph;**
 ‘AND FURTHER that this resolution be forwarded to all Department Heads and or Managers of the Township of Bonfield.’ **and replacing it with;**

‘**AND FURTHER;** that this resolution be provided in paper form, to all members of Council, the Mayor, Chief Administrative Officer (CAO), all Municipal Employees, Department Head/s and or Manager/s of the Township of Bonfield,’

AND THAT Resolution No. 3 passed at the Regular Council Meeting held June 9th, 2020 be amended accordingly.

Notice of Motion submitted by Councillor Deputy Mayor Beaudoin, included on the Regular Meeting of Council held November 10th, 2020 for consideration at this Regular Meeting of Council.

A Motion to Terminate the Current State of Emergency in the Township of Bonfield Resulting from the COVID – 19 Coronavirus

WHEREAS a state of emergency was enacted for and in the Township of Bonfield Ontario on March 25th, 2020 as a result of the coronavirus (COVID - 19);

AND FURTHER; Council no longer feels a need for the state of emergency to exist in the Township;

NOW, THEREFORE, BE IT HEREBY RESOLVED; that Council terminates Bonfield Township’s state of emergency immediately;

AND THAT; the ‘Termination of an Emergency’ form found in Part A, of the Emergency Notification System located in the Corporation of the Township of Bonfield’s Emergency Response Plan, be completed by the Deputy Mayor and faxed to the EMO Duty Officer as soon as practical.

No. 4

Moved by Councillor Beaudoin Seconded by Councillor Lagassie **WHEREAS** the Planning Advisory Committee has recommended to Council that Consent Application B 2/2020, (Anna and Rod Brooks) be approved; **BE IT RESOLVED THAT** Council approves of this recommendation along with the conditions and notes set out on the attached Decision of Approval Authority Form.

Carried Randall McLaren

No. 5

Moved by Councillor Vaillancourt Seconded by Councillor Beaudoin WHEREAS the Planning Advisory Committee has recommended to Council that Consent Application B 3/2020, (Deborah and Clement Shank) be approved; BE IT RESOLVED THAT Council approves of this recommendation along with the conditions and notes set out on the attached Decision of Approval Authority Form.

Carried Randall McLaren

No. 6

Moved by Councillor Foisy Seconded by Councillor Beaudoin WHEREAS the Planning Advisory Committee has recommended to Council that Consent Application B 4/2020, (Roland Jobin) be approved; BE IT RESOLVED THAT Council approves of this recommendation along with the conditions and notes set out on the attached Decision of Approval Authority Form.

Carried Randall McLaren

No. 7

Moved by Councillor Vaillancourt Seconded by Councillor Foisy WHEREAS the Planning Advisory Committee has recommended to Council that Consent Application B 5/2020, (Susan Callaghan) be approved; BE IT RESOLVED THAT Council approves of this recommendation along with the conditions and notes set out on the attached Decision of Approval Authority Form.

Carried Randall McLaren

No. 8

Moved by Councillor Beaudoin Seconded by Councillor Lagassie WHEREAS the Planning Advisory Committee has recommended to Council that Consent Application B 6/2020, (Susan and Kevin Callaghan) be approved; BE IT RESOLVED THAT Council approves of this recommendation along with the conditions and notes set out on the attached Decision of Approval Authority Form.

Carried Randall McLaren

No. 9

Moved by Councillor Vaillancourt Seconded by Councillor Lagassie WHEREAS Council deems it expedient to pass three readings of the following by-law at this session; BE IT HEREBY RESOLVED THAT a by-law for establishing Tax Ratios for the year 2020, BE READ a first, second and third time, PASSED AND NUMBERED 2020-17, AND THAT the said by-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and be engrossed in the By-Law Book; AND THAT this By-Law be placed on the Municipal Website for public information purposes.

Carried Randall McLaren

No. 10

Moved by Councillor Vaillancourt Seconded by Councillor Foisy WHEREAS Council deems it expedient to pass three readings of the following by-law at this session; BE IT HEREBY RESOLVED THAT a by-law to adopt the 2020 Operating Budget including estimates of all Sums required for the purposes of the Municipality during the year 2020 and to establish the Tax Rates to be levied; BE READ a first, second and third time, PASSED AND NUMBERED 2020-18; AND THAT the said by-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and be engrossed in the By-Law Book; AND THAT this By-Law be placed on the Municipal Website for public information purposes.

Councillor Beaudoin requested a recorded vote on Resolution No. 10
 Yea : Eric Foisy, Jane Lagassie, Marc Vaillancourt, Randall McLaren
 Nea: Sylvie Beaudoin

Carried Randall McLaren

No. 11

Moved by Councillor Vaillancourt Seconded by Councillor Lagassie THAT the following disbursements be approved as prepared:

AP005395, AP005412, AP005416, AP005425, AP005434, AP005446,
AP005463, AP005476, AP005496, AP005505, AP005522

General Government	\$633,690.37
Protection to persons & property	\$250,859.96
Health & Welfare	\$258,285.57
Public Works & Environmental Services	\$344,419.22
Parks and Recreation	\$6,969.70
Library	\$12,048.29
Planning & Development	\$5,846.96
Economic Development	\$
Sub-Total:	<u>\$1,512,120.07</u>

Payroll Batch #1083 to #1109 \$334,482.34

TOTAL DISBURSEMENT: \$1,846,602.41

Carried Randall McLaren

No. 12

Moved by Councillor Beaudoin Seconded by Councillor Foisy WHEREAS Acting Fire Chief Gilles Lebel has recommended to Council that the applications submitted by Eric Laporte and James Holmes be accepted as Fire Fighters for the Township of Bonfield's Volunteer Fire Department; BE IT HEREBY RESOLVED THAT Council approves of this recommendation.

Carried Randall McLaren

No. 13

Notice of Motion submitted by Councillor Eric Foisy to Initiate a Declaration of Emergency in the Corporation of the Township of Bonfield

After discussion, Motion #13 was withdrawn by Councillor Foisy

No. 14

Notice of Motion submitted by Councillor Eric Foisy to amend By-Law No 2015-32 (or 2020-12)

After discussion, Motion #14 was withdrawn by Councillor Foisy

No. 15

Notice of Motion submitted by Councillor Eric Foisy, included on the Regular Meeting of Council held November 10th, 2020 for consideration at this Regular Meeting of Council.

Whereas historically snowplowing of parking lots and or driveways have been undertaken for the Not-For-Profit Organizations of Bonfield Food Bank / Family Life Centre, St Margaret's Anglican Church, St Bernadette Church and Mount Pleasant United Church,

It is therefore recommended that a written agreement be promptly put in place to approve the use of the Township's equipment and staff for these Not-For-Profit organizations in order to have the plowing continue for the upcoming Winter plowing seasons.

Withdrawn

No. 17

Moved by Councillor Beaudoin

Seconded by Foisy

Notice of Motion submitted by Councillor Deputy Mayor Beaudoin, included on the Regular Meeting of Council held November 10th, 2020 for consideration at this Regular Meeting of Council.

A Motion to Terminate the Current State of Emergency in the Township of Bonfield Resulting from the COVID – 19 Coronavirus

WHEREAS a state of emergency was enacted for and in the Township of Bonfield Ontario on March 25th, 2020 as a result of the coronavirus (COVID - 19);

AND FURTHER; Council no longer feels a need for the state of emergency to exist in the Township;

NOW, THEREFORE, BE IT HEREBY RESOLVED; that Council terminates Bonfield Township's state of emergency immediately;

AND THAT; the 'Termination of an Emergency' form found in Part A, of the Emergency Notification System located in the Corporation of the Township of Bonfield's Emergency

Response Plan, be completed by the Deputy Mayor and faxed to the EMO Duty Officer as soon as practical.

Councillor Beaudoin requested a recorded vote on Resolution No. 17

Yea : Sylvie Beaudoin, Eric Foisy

Nea: Jane Lagassie, Marc Vaillancourt, Randall McLaren

Defeated

As of 9:38 pm on November 10, 2020 Mayor McLaren under the Municipal Act declares that the position of Deputy Mayor will no longer be held by any Councillor

No. 18

Notice of Motion submitted by Councillor Sylvie Beaudoin to amend Resolution No. 3 of the Regular Meeting of Council June 09, 2020, a Motion to ensure Council as a Whole is equally informed of activities related to municipal business to be included on the agenda for the regular Meeting of Council November 10, 2020.

After discussion, Motion #18 was withdrawn by Councillor Beaudoin

No. 19

Moved by Councillor Vaillancourt Seconded by Councillor Lagassie WHEREAS Council deems it expedient to pass three readings of the following by-law at this session; BE IT HEREBY RESOLVED THAT a by-law to confirm the proceedings of Council from June 9th, 2020 to November 10th, 2020; BE READ a first, second and third time, PASSED AND NUMBERED **2020-19**; AND THAT the said by-law be signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and be engrossed in the By-Law Book.

Carried Randall McLaren

No. 20

Moved by Councillor Lagassie Seconded by Councillor Vaillancourt THAT this meeting be adjourned at 10:20 p.m.

Carried Randall McLaren

MAYOR

CLERK